WORK ORDER

Procurement Unit
Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: 09 OCT 2026

Supplier : **BPRB EVENTS MANAGEMENT SERVICES**	Work Order No.: 2026-207
Address : Sitio Tarican, Brgy. Matatalaib, Tarlac City	Date : 9/18/2026
TIN : 440-423-705-00000 Non-VAT	JO No. : 2026-215
Tel. No. : 0906-961-2730	Date: 9/9/2026
	Mode of Procurement : Small Value Procurement (SVP)
	Mode of Payment : n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **October 9, 2026** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	**PROCUREMENT OF FLOWER AND BALLOON BOUQUETS FOR NATIONAL TEACHER'S MONTH 2026** Flower Bouquet and Balloon Bouquet for National Teachers' Month 2026 celebration on October 9, 2026, at 4:00 PM at the Tarlac City Convention Hall. Item: Flower Bouquet • Quantity: 2pcs • Details: Gerbera/Carnation/Lisianthus/Gypsophila/Misty • Color: Pink/White/Light Yellow/Light Orange Item: Balloon Bouquet • Quantity: 2pcs • Details: Balloons inside a big balloon/with ribbon, box, wrapper, few real flowers, Led Light, • Color: Blue and other complementing colors **NOTE:** Items shall be delivered to the Tarlac City Convention Hall on October 9, 2026, before 4:00 PM. **********	10,000.00	**10,000.00**

COMMISSION ON AUDIT
RECEIVED
TARLAC STATE UNIVERSITY
By: _____ Date: SEP 22 2026

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuituos event/s or changes in law, and national government policies.

Conforme:

Don Bien Peralta
Signature over Printed Name of Supplier

Sept. 21, 2026
Date

Very truly yours,

DR. JASPER JAY N. MENDOZA
President
Authorized Official

Fund Cluster : _____

Funds Available : _____

RYAN R. RONQUILLO, CPA
Budget Officer

ORS/BURS No. : 02-206441-2026-09-2990

Date of the ORS/BURS: 18-SEPT 2026

Amount : ₱ 10,000