



PURCHASE ORDER

DELIVERY DUE DATE: Pick-Up / w/D

Procurement Unit
Tel No.: (045) 606-8142/ 606-8157

Supplier : **PANDAYAN BOOKSHOP, INC.**
Address : San Roque, Tarlac City
Type of Business : Merchandising
TIN No. : 002-857-329-052
Tel. No. : 0923-084-5931

PR No.: 2024-10-397
PO No.: 2024-736
Date: 11/21/2024
Mode of Procurement: Small Value

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery: _____
Delivery Term: Pick-up
Payment Term: COD

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
5	ream	PAPER BOND , Premium Grade, 8.5" x 13" (long) 70gsm	2	237.00	474.00
6	ream	PAPER BOND , Premium Grade, 210mm x 297mm (A4), 70gsm	2	214.00	428.00
7	pack	STICKER PAPER , White, Matte (A4)	2	56.00	112.00
8	roll	TAPE , Masking white, 30mm, 50 meters	5	53.00	265.00
9	piece	MARKING PEN , Permanent, Bullet Type, Black	5	41.00	205.00
***** Purpose: for the conduct of the study entitled "Profiling and Characterization of Microplastic in Malasa Creek" Lead Author Angelica Tabamo					<u>1,484.00</u>

(Total Amount in Words) One Thousand Four Hundred Eighty Four Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conforme: 12/5/24

PANDAYAN BOOKSHOP, INC.
(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

Very truly yours,
DR. ARNOLD E. VELASCO
President
Authorized Official 12/5/24



Funds Available: _____

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 02-206441-2024-12-7786
Amount: ₱1484-