WORK ORDER

Procurement Unit
Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: 06 OCT 2026

Supplier : **E-GLORIA'S FLOWER SHOP, PARTY NEEDS & CATERING SERVICES/LORENZO E. CORDOBA**	Work Order No.: 2026-237
Address : M.H Del Pilar, Sto. Cristo, Tarlac City	Date : 10/6/2026
TIN : 405-183-384-000 Non-VAT	JO No. : 2026-234
Tel. No. : 0939-734-8707 / 0917-180-1555	Date: 9/23/2026
	Mode of Procurement : Small Value Procurement (SVP)
	Mode of Payment : n/30

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **October 6, 2026** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	**PROCUREMENT OF FLOWER ARRANGEMENT SERVICES FOR THE CAPPING, PINNING AND CANDLE LIGHTING CEREMONY** Flower Arrangement for the Capping, Pinning, and Candle Lighting Ceremony. Date: October 6, 2026 Venue: Tarlac City Plazuela Hall • 8 sets of Flowers with stand (Radus, Roses and Asters) more on white • 2 sets of Flower Garden (Stage) (Radus, Roses and Asters) more on White flowers (Up & Down) • 1 set of Arch Flower (Radus, Roses and Asters) **********	43,500.00	**43,500.00**

COMMISSION ON AUDIT
RECEIVED
TARLAC STATE UNIVERSITY
By: _____ Date OCT 07 2026

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuituos event/s or changes in law, and national government policies.

Conforme:

Signature over Printed Name of Supplier

10-6-26
Date

Very truly yours,

DR. JASPER JAY N. MENDOZA
President
Authorized Official

Fund Cluster : _____

Funds Available : _____

RYAN R. ROMQUILLO, CPA
Budget Officer

ORS/BURS No. : 02-206441-2026-10-3211

Date of the ORS/BURS: 06-OCT-2026

Amount : ₱43,500.00