



PURCHASE ORDER

DELIVERY DUE DATE: 5/15/21

Procurement Unit
Telephone No.: 045-606-8142/606-8157

Supplier : **COPYLANDIA OFFICE SYSTEMS CORPORATION**
Address : 718 Bumatay St. Mandaluyong City, Manila
Type of Business: Merchandising Business
TIN#: 002-332-000-000 VAT Reg.
Tel. No. : 075-515-3306/0917-556-8680

PR No.: 2021-03-074
PO No.: 2021-127
Date: 4/7/2021
Mode of Procurement: Direct Contracting

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery: _____
Delivery Term: 30 Calendar Days
Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
12	pc	FUSING BELT, +1070 (A50U-7650-00)	1	29,045.00	29,045.00
21	pcs	DRUM UNIT, DU 105	4	50,000.00	200,000.00
***** Purpose: APP-2021 1st Quarter					229,045.00

(Total Amount in Words) Two Hundred Twenty Nine Thousand Forty Five Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. ARMEE N. ROSEL
DR. ARMEE N. ROSEL
VP, Research & Extension Services
Authorized Official

Conforme:

[Signature] 4/15/21
COPYLANDIA OFFICE SYSTEMS CORPORATION

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

COMMISSION ON AUDIT - TSU
RECEIVED
By: _____ Date: 15 APR 2021

Funds Available:

[Signature]
ELENA MAY T. TEOFILO
Budget Officer

ALOBS No. : 02-20752-2021-04-0022
Amount : P. 229,045

No.: TSU-PRO-SF-09

Revision No. 3

Effectivity Date : August 24, 2020

Page 1 of 1

at posted 4/16/21