



# WORK ORDER

**DELIVERY DUE DATE:** 06-17-2019

Procurement Unit  
Tel No.: 045-606-0142

Supplier: **TR & OGR**  
Address: San Sebastian, Tarlac City  
TIN: 452-248-509-000 VAT Reg.  
Tel. No.: 0999-103-9724

Work Order No.: 2019-089  
Date: 6/13/2019  
JO No.: 2019-107  
Date: 6/6/2019  
Mode of Procurement: Small Value  
Mode of Payment: n/30

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **June 15-17, 2019** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	Lot	<b>CATERING SERVICES FOR THE "INTERNATIONAL SEMINAR ON TRANSFORMATIVE SCHOOL LEADERSHIP OF THE 21ST CENTURY" ON JUNE 15-17 @ TSU alumni Center, Lucinda Campus, Tarlac City (100 pax)</b>  <b>15-Jun-19</b> AM Snack (9:30am): Goto w/ Pandesal (2pcs), Cucumber Juice Lunch (11:45am): Rice, Pork Honey Ribs, Egg Ampalaya, Roasted Chicken, Beef w/ broccoli, Fruit salad, Lemon iced tea PM Snacks (2:45pm): Palabok, Bottled soda  <b>16-Jun-19</b> AM Snack (9:30am): Lomi w/ Pandesal (2pcs), cucumber juice Lunch (11:45am): Rice, Buttered chicken, Chopsuey vegetarian, Roasted belly ribs, roast beef, Asstd. Fresh fruits (in cup), lemon iced tea PM Snacks (2:45pm): Spaghetti, Bottled soda  <b>17-Jun-19</b> AM Snack (9:30am): Arrozcaldo w/ Pandesal (2pcs), cucumber juice Lunch (11:45am): Rice, Pork w/ sweet & sour sauce, Buttered mix vegetable, chicken roll, Beef callos, Buko pandan salad, Lemon iced tea PM Snacks (2:45pm): Bihon guisado, bottled soda  <b>Inclusions:</b> -Complete buffet table set up (2 stations) -Complete buffetware ( plates, spoon, glass and all related) -Uniformed waiter and servers ( to manage/assist the buffet) -Free-flowing coffee (with condiments such as white/brown sugar, milk/creamer) -provision of candies, corn and nuts  *****	150,000.00	<u>150,000.00</u>

(Please read carefully at the back hereof)

Charge to:  
ROA No. :  
CONFORME & RECEIVED COPY:

**TR & OGR**  
Firm/Dealer/Supplier/Contractor  
6-14-19  
Date

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

**FUNDS AVAILABLE:**

JESUS S. DANGANAN  
Budget Officer IV

**APPROVED:**

DR. GLENARD T. MADRIAGA  
VP, Admin. & Finance  
Authorized Official

*all  
needed  
by 20/19*