



# PURCHASE ORDER

Procurement Unit

Tel No.: (045) 606-8142/ 606-8157

**DELIVERY DUE DATE:** 3/30/23

Supplier : **INFOWORX INC.**  
 Address : Mc Arthur Highway, San Roque, Tarlac City  
 Type of Business : Merchandising  
 TIN No. : 004-845-988-005 VAT Reg.  
 Tel. No. : Telefax No.: 045-491-2383

PR No.: 2023-01-047  
 PO No.: 2023-079  
 Date: 02/22/2023  
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days  
 Date of Delivery: \_\_\_\_\_ Payment Term: n/30

| Item No. | Unit   | Description  | Quantity | Unit Cost | Total Cost             |
|----------|--------|--|----------|-----------|------------------------|
| 11       | bottle | <b>Ink, Epson, T774100 Mono CISS (140ml) for M100/M200</b> | 2        | 590.00    | 1,180.00               |
| 12       | bottle | <b>Ink Bottle, Epson, C13T03Y100 127ml Pigment Black</b>   | 2        | 480.00    | 960.00                 |
| 13       | bottle | <b>Ink Bottle, Epson, C13T03Y200 70ml Dye Cyan</b>         | 2        | 310.00    | 620.00                 |
| 14       | bottle | <b>Ink Bottle, Epson, C13T03Y300 70ml Dye Magenta</b>      | 1        | 310.00    | 310.00                 |
| 15       | bottle | <b>Ink Bottle, Epson, C13T03Y400 70ml Dye Yellow</b>       | 1        | 310.00    | 310.00                 |
|          |        |  |          |           | <b><u>3,380.00</u></b> |

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 Purpose: To be used in the processing of documentary requirements for TES AND TDP Grantees of CHED Charged to Administrative Cost - TF (P71,700.00)

(Total Amount in Words) Three Thousand Three Hundred Eighty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. GRACE N. ROSETE**  
 Vice President for Administration  
 Authorized Official

Conforme: 02-28-23

**INFOWORX INC.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Address: \_\_\_\_\_

COMMISSION ON AUDIT - TSU  
**RECEIVED**  
 FEB 28 2023

Funds Available:

**JASPER A. YAUDER, CPA**  
 Budget Officer

ALOBS No. : 02-308609-2023-01-0075  
 Amount :