ASAP

WORK ORDER

BAGONG PILIPINAS
Procurement Unit
Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: 15 OCT 2026

Supplier : **OLIVER CASTILLO KITCHEN**
Address : Romulo Blvd., Tarlac City
TIN : 248-158-422-001 Non-VAT
Tel. No. : 0939-718-9191

Work Order No.: 2026-241
Date : 10/7/2026
JO No. : 2026-229
Date: 9/16/2026
Mode of Procurement : Small Value Procurement (SVP)
Mode of Payment : n/30

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **October 15, 2026** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	**PROCUREMENT OF CATERING AND EVENT STYLING SERVICES FOR SERVICE AWARDS 2026** Catering Services with Tables and Chairs (with Covers), Flower Arrangement for Stage Decoration and Centerpieces, with Event Styling Date: October 15, 2026 Time: 1:00 PM Venue: TSU Gymnasium Theme Colors: Maroon & Gold Specifications **A. Catering Services – 1000 Pax** • Complete table setup, design, utensils, and food service • 4 rows to accommodate all Teaching and Non-Teaching Personnel • 3 viands, rice, dessert, and bottled water or soda • Tables and chairs with covers and centerpieces • Finger foods • With lechon **B. Flower Arrangement and Event Styling** • Flower arrangement for stage decoration • Table centerpieces • Synthetic flowers may be used • Design/theme to be coordinated with the End-User **********	770,000.00	**770,000.00**

COMMISSION ON AUDIT
RECEIVED
TARLAC STATE UNIVERSITY
By: _____ Date: OCT 06 2026

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuituos event/s or changes in law, and national government policies.

Conforme:

Signature over Printed Name of Supplier

10/8/26
Date

Very truly yours,

DR. JASPER JAY N. MENDOZA
President
Authorized Official

OCT 07 2026

Fund Cluster : _____
Funds Available : _____

RYAN R. RONQUILLO, CPA
Budget Officer

ORS/BURS No. : 01-116-10-2026-10-03265
Date of the ORS/BURS: Oct 7, 2026
Amount : 770,000.00