



# PURCHASE ORDER

Procurement Unit  
Telefax No.: 045-606-0142

**DELIVERY DUE DATE: 21 FEB 2025**

Supplier : **THE NEW MANILA GLASS PALACE**  
Address : San Nicolas, Tarlac City  
TIN#: 103-922-021-000 VAT Reg.  
Tel. No. : 045-982-6092

PR No.: 2024-11-463  
PO No.: 2025-058  
Date: 1/30/2025  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

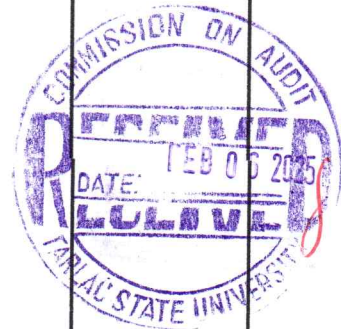
Place of Delivery: **TARLAC STATE UNIVERSITY**

Delivery Term: 15 calendar days

Date of Delivery:

Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	piece	<b>GLASS TABLE TOP, 100cm x 240cm c 3/8", Beveled 2.5cm, Clear</b> ***** <i>Purpose: for new Installation of the glass top for the Conference Table at VPAA Office</i>	1	8,380.00	<b><u>8,380.00</u></b>



(Total Amount in Words) Eight Thousand Three Hundred Eighty Pesos Only

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. ARNOLD E. VELASCO  
President  
Authorized Official

Conforme:

*[Signature]* 2/6/25

### **THE NEW MANILA GLASS PALACE**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

Funds Available:

**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 12-206441-2025-02-0448  
Amount : ₱8380