



PURCHASE ORDER

Procurement Unit

Tel No.: (045) 606-8142/ 606-8157

DELIVERY DUE DATE:

Supplier : **PANDAYAN BOOKSHOP, INC.**
 Address : San Roque, Tarlac City
 Type of Business : Merchandising
 TIN No. : 002-857-329-052
 Tel. No. : 0923-084-5931

PR No.: 2023-03-091
 PO No.: 2023-119
 Date: 3/21/2023
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**

Delivery Term: Pick-up

Date of Delivery:

Payment Term: COD

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pcs	CERTIFICATE HOLDER, A4	4	38.00	152.00
15	pcs	STYROFOAM BOARD, 1/2 x 2 x 4	5	74.00	370.00
16	pcs	GLITTERS, green	2	10.00	20.00
17	pcs	GLITTERS, pink	2	10.00	20.00
18	pcs	GLITTERS, red	2	10.00	20.00
19	pcs	GLITTERS, silver	2	10.00	20.00
20	pcs	GLITTERS, gold	2	10.00	20.00
21	pcs	GLITTERS, blue	2	10.00	20.00
***** Purpose: for CBA SportsFest on 3/28/2023					<u>642.00</u>

(Total Amount in Words) Six Hundred Forty Two Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE

Vice President for Administration

Authorized Official

Conforme:

Jamaica 3-22-23
PANDAYAN BOOKSHOP, INC.

(Signature over printed name & date)

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____

COMMISSION ON AUDIT - TSU
RECEIVED
 Date: MAR 22 2023

Funds Available:

Jasper A. Yauder
JASPER A. YAUDER, CPA

Budget Officer

ALOBS No. :

Amount :