



PURCHASE ORDER

DELIVERY DUE DATE: 7/22/22

Procurement Unit

Tel No.: (045) 606-8142/ 606-8157

Supplier : **TEKOGRAFIX**
 Address : Blk 7 San Roque, McArthur Highway, Tarlac City
 Type of Business : Merchandising
 TIN No. : 272-024-401-000 Non-VAT
 Tel. No. : 0948 - 6254451

PR No.: 2022-04-106
 PO No.: 2022-265
 Date: 6/7/2022
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
 Date of Delivery:



Delivery Term: 30 calendar days
 Payment Term: n/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	roll	VINYL STICKER, 4.16' x 164', 90 mic ***** <i>Purpose: APP 2022 1st Qtr - Office supplies</i>	6	6,110.00	<u>36,660.00</u>

(Total Amount in Words) Thirty Six Thousand Six Hundred Sixty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,


DR. GRACE N. ROSETE
 Vice President for Administration
 Authorized Official 

Conforme:


 6-22-22
TEKOGRAFIX

(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____



Funds Available:


JASPER A. YAUDER, CPA
 Budget Officer

ALOBS No. : 02-109312-2022-06-0038
 Amount : ₱ 36,660-