



PURCHASE ORDER

Procurement Unit
Tel No.: (045) 606-8142/ 606-8157

DELIVERY DUE DATE: Pick-Up / COD

Supplier : **PANDAYAN SUPERSTORES, INC.**
Address : San Roque, Tarlac City
Type of Business : Merchandising
TIN No. : 002-857-329-00052
Tel. No. : 0925-595-5961

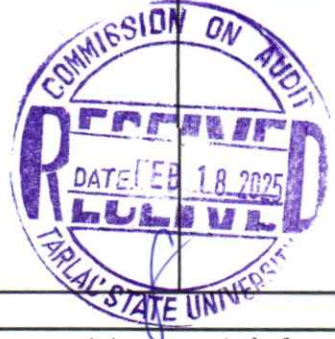
PR No.: 2024-11-484
PO No.: 2025-076
Date: 02/05/2025
Mode of Procurement: Small Value

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery:

Delivery Term: Pick-up
Payment Term: COD

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
9	ream	PAPER, Multi-purpose, 70gsm (min.), Legal	20	224.00	4,480.00
10	ream	PAPER, Multi-purpose, 70gsm (min.), A4	20	200.00	4,000.00
					8,480.00
***** <i>Purpose: Establishment of DOST-TSU Aslagan TBI (Charge to DOST-Year 2 budget) * Item 1 Semi- Expandable Machinery and Equipment Expenses, Items 2- 10 - Other Supplies and Material Expenses***</i>					



(Total Amount in Words) Eight Thousand Four Hundred Eighty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. ARNOLD E. VELASCO
President
Authorized Official

Conforme: *[Signature]* 2/18/25
PANDAYAN SUPERSTORES, INC.
(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : *02-308409-2025-02.002*
Amount : *8,480.00*