WORK ORDER

BAGONG PILIPINAS

Procurement Unit
Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: 15 OCT 2026

Supplier : **DATA PRINTZ PHOTO PRINTING LABORATORIES**
Address : J & R Bldg., Zamora St., Brgy. San Roque, Tarlac City
TIN : 238-527-996-00000 Non-VAT
Tel. No. : 0925-306-2693

Work Order No.: 2026-235
Date : 10/1/2026
JO No. : 2026-223
Date: 9/16/2026
Mode of Procurement : Small Value Procurement (SVP)
Mode of Payment : n/30

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **October 15, 2026** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	**PROCUREMENT OF PHOTOBOOTH SERVICES FOR SERVICE AWARDS 2026** Photobooth for Service Awards 2026 celebration on October 15, 2026, at 1:00 PM at the TSU Gymnasium. 2 units of Photobooth with Props, Service and Printed Pictures • 3-hour photobooth service • Digital copies of all photos • Unlimited shots with single printed copy per session for 1–3 persons; 2 copies for groups of 4–6 persons; 3 copies for groups of 7 or more persons • High-quality 4R prints with 4 frames • Sanitized fun props • Customized layout design according to the event theme (Electric Blue and Hot Pink) • Live-view function • Elegant sequins backdrop • Presentable setup with red carpet **********	20,000.00	**20,000.00**

COMMISSION ON AUDIT
RECEIVED
TARLAC STATE UNIVERSITY
By: _____ Date: OCT 01 2026

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuituos event/s or changes in law, and national government policies.

Conforme:

_____
Signature over Printed Name of Supplier

10/1/26
Date

Very truly yours,

DR. JASPER JAY N. MENDOZA
President
Authorized Official

Fund Cluster : _____
Funds Available : _____

RYAN R. RONQUILLO, CPA
Budget Officer

ORS/BURS No. : 02-10Nov-2026-10-3161
Date of the ORS/BURS: Oct 1, 2026
Amount : 20,000.00