WORK ORDER

SAGGING PILIPINAS
Procurement Unit
Telephone No.: (045) 606-8110 local 137/142

DELIVERY DUE DATE: 09 OCT 2026

Supplier : **DELMAR MODISTES' SUPPLIES TRADING**	Work Order No. : 2026-197
Address : Ancheta St., Brgy. Poblacion, Tarlac City	Date : 9/4/2026
TIN : 254-709-232-00000 VAT Reg	JO No. : 2026-180
Tel. No. : 0917-514-1915 / (045) 982-2517	Date: 7/31/2026
	Mode of Procurement : Small Value Procurement (SVP)
	Mode of Payment : n/30

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Thirty (30) calendar days** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	**PROCUREMENT OF TAILORING SERVICES FOR SERVICE AWARDS 2026** Customized Polo Shirts for Service Awards 2026 on October 15, 2026. Specifications: • Type of Cloth: Dry Fit • Upper Body & Sleeves: Pure White (#FBF9FA) • Middle Gradient Band: Warm Gold (#E5A823) • Lower Body & Hem: Deep Maroon (#4A1518) • Collar, Button Placket & Sleeve Cuffs: Charcoal (#424548) • Text & Accent Stripes: Metallic Gold (#E1AA36) • Golden Horizontal Lines: Sublimation Printing • TSU Logo (Front): Sublimation Printing • TSU Print at the Back: Sublimation Printing • Customized design based on the approved sample. **Size Distribution:** • Small – 6 pcs • Medium – 13 pcs • Large – 22 pcs • XL – 11 pcs • 2XL – 2 pcs • 3XL – 3 pcs • 5XL – 1 pc Quantity: 58 Pieces Additional Requirements: • Please see the attached design for reference • Supplier shall submit one (1) actual sample for approval prior to mass production. • The delivered polo shirts shall conform to the approved sample in terms of design, color, material, size, printing quality, and workmanship. • To be used during the 2026 Service Awards on October 15, 2026. **********	31,900.00	31,900.00

COMMISSION ON AUDIT
RECEIVED
TARLAC STATE UNIVERSITY
By: _____ Date: SEP 10 2026

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

Signature over Printed Name of Supplier

9/9/26
Date

Very truly yours,

DR. JASPER JAY N. MENDOZA
President IV
Authorized Official

Fund Cluster : _____

Funds Available : _____

RYAN R. RONQUILLO, CPA
OIC-Budget Officer

ORS/BURS No. : 02-2026-09-359

Date of the ORS/BURS: 08 SEP 2026

Amount : ₱ 31,900

ASAP

WORK ORDER

BAGONG PILIPINAS

Procurement Unit
Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: 09 OCT 2026

Supplier : **DELMAR MODISTES' SUPPLIES TRADING**
Address : Ancheta St., Brgy. Poblacion, Tarlac City
TIN : 254-709-232-00000 VAT Reg
Tel. No. : 0917-514-1915 / (045) 982-2517

Work Order No.: 2026-197
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Conforme:

_____
Signature over Printed Name of Supplier

_____
Date

Very truly yours,

DR. JASPER JAY N. MENDOZA
President
Authorized Official

Fund Cluster : _____

Funds Available : _____

RYAN R. RONQUILLO, CPA
OIC-Budget Officer

ORS/BURS No. : 02-206441-2026-09-2859

Date of the ORS/BURS: 08 SEPT 2026

Amount : ₱31,900-