ASAP

WORK ORDER

BAGONG PILIPINAS

Procurement Unit
Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: 24 OCT 2026

Supplier : **A.C. MENDOZA PRINTING COMPANY INC.**	Work Order No.: 2026-215
Address : San Sebastian Village Phase 3, Tarlac City	Date : 9/23/2026
TIN : 007-290-469-000 VAT REG.	JO No. : 2026-190
Tel. No. : (045) 982-1862/0917-514-9955	Date: 8/20/2026
	Mode of Procurement : Small Value Procurement (SVP)
	Mode of Payment : n/30

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Thirty (30) calendar days** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	**PROCUREMENT OF OFFICIAL TRANSCRIPT RECORD (OTR) SECURITY PAPER** Supply and Printing of OTR Security Paper with security features. **SPECIFICATIONS:** Paper: OTR, Plain, 90GSM Quantity: 120 reams Size: 8.5" × 13" Printing: • Front – Full Colors • Back – None Security Features: • UV Invisible Security Ink Printing-Fibers & Logo Text Logo: Gold/Silver Stamping Hologram: 3D Gold/Silver/Transparent Tamper-Proof Hologram Sticker Serial Numbering Watermark: Tarlac State University watermark shall be lighter than the approved/sample copy. **********	1,080,000.00	**1,080,000.00**

COMMISSION ON AUDIT
RECEIVED
TARLAC STATE UNIVERSITY
By: _____ Date: SEP 24 2026

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuituos event/s or changes in law, and national government policies.

Conforme:

Signature over Printed Name of Supplier

9-24-26
Date

Very truly yours,

DR. JASPER JAY N. MENDOZA
President
Authorized Official

By Dayt
SEP 23 2026

Fund Cluster : _____

Funds Available : _____

RYAN R. RONQUILLO, CPA
Budget Officer

ORS/BURS No. : 12-206441-2026-09-3044

Date of the ORS/BURS: 23 SEPT 2026

Amount : ₱1080 000-