



PURCHASE ORDER

DELIVERY DUE DATE: 12/7/23

Procurement Unit
Tel. No.: (045) 606-8142/ 606-8157

Supplier : **CRAYOLA, ATBP. (STAPLER'S INC.)**
Address : **E. Tañedo St., San Nicolas, Tarlac City**
Type of Business : Merchandising
TIN No. : 439-392-896-000 VAT Reg.
Tel. No. : 0917-514-2529

PR No.: 2023-10-398
PO No.: 2023-572
Date: 11/09/2023
Mode of Procurement: Shopping

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 15 calendar days
Date of Delivery: Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
5	piece	BALLPEN, black, flexi B/pen ***** <i>Purpose: for the conduct of study entitled "Assessment of the Knowledge, Attitude, Practices, (Kap) of Indigenous People towards clean water, Sanitation and Hygiene-Lead Author Maria Fermina Joyce C. Nucum</i>	20	9.50	<u>190.00</u>

(Total Amount in Words) One Hundred Ninety Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conforme: *[Signature]* 11-22-23

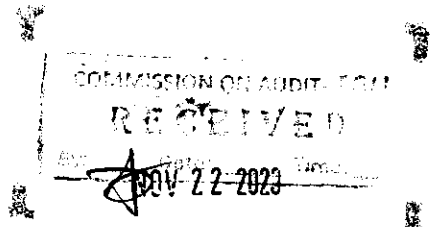
Very truly yours,

[Signature]
DR. GRACE N. ROSETE
Vice President for Administration
Authorized Official

CRAYOLA, ATBP. (STAPLER'S INC.)

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____



Funds Available:
[Signature]
JASPER A. YAUDER, CPA
Budget Officer

ALOBS No.: 02-206441-2023-11-2918
Amount: 190.00