Appendix 61

PURCHASE ORDER

BAGONG PILIPINAS

Procurement Unit
Telephone No. (045) 606-8110 local 157/142

DELIVERY DUE DATE: Pick-up/DOD

Supplier: **NATIONAL PRINTING OFFICE**	P.O. No.: 2026-319
Address: C-4, Diliman, Quezon City, Metro Manila	Date: 8/27/2026
TIN: 000-769-754-000	Mode of Procurement: Direct Contracting
Contact No.: 8925-2190	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**	Delivery Term: Pick-Up
Date of Delivery: _____	Payment Term: COD

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	**ACCOUNTING FORM,** No. 81 Index Card of Payment to Employees ********** *Purpose: for Office use (PR# 2026-06-135)*	1500	2.25	**3,375.00**

NATIONAL PRINTING OFFICE
RECEIVED BY:
SEP 02 2026
RUSSEL B. ESPINOSA
DATE: Records Section
RECORDS SEC. ADM. DIV.

Three Thousand Three Hundred Seventy-Five Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

SOFIA M. BATILARAN
Acting Chief, SMD

Very truly yours,

DR. JASPER JAY N. MENDOZA
President

Signature over Printed Name of Supplier / Authorized Official

9/2/26
Date

COMMISSION ON AUDIT
RECEIVED
TARLAC STATE UNIVERSITY
By: _____ Date: SEP 02 2026

Fund Cluster : _____

Funds Available : _____

RYAN R. RONQUILLO, CPA
OIC-Budget Officer

ORS/BURS No. : 11-206441-2026-08-2770

Date of the ORS/BURS: 2 Sept 2026

Amount : ₱3375

[6] Intended recipient (Unit/Div) and any instructions, required action, or relevant comments. This may include urgency, status, or specific directions.
[7] Date and time of receipt by the concerned person/division/unit.
[8] Printed name, division/unit, and signature of the receiving personnel.

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COMMISSION ON AUDIT
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Conforme:

_____
Signature over Printed Name of Supplier

_____
Date

Very truly yours,

DR. JASPER JAY N. MENDOZA
President

Authorized Official

Fund Cluster : _____

Funds Available : _____

RYAN R. RONQUILLO, CPA
OIC-Budget Officer

ORS/BURS No. : 02-206441-2026-08-2770

Date of the ORS/BURS: 28 AUG 2026

Amount : ₱3375